

First Unitarian Church of Memphis
"The Church of the River"

WEDDING RENTAL INFORMATION



Location: 292 Virginia Avenue West
(from Riverside Drive, take the Channel 3 Drive exit)
Mailing Address: P.O. Box 683, Memphis, TN 38101
Telephone: (901) 526-8631
Website: churchoftheriver.org
Email: info@churchoftheriver.org
Office Hours: Monday-Thursday, 8 a.m.-noon & 1-4 p.m., Sunday, 9 a.m.-1 p.m.
Please call for an appointment.
Minister: Reverend Sam Teitel
Office Administrator: Lisa Eason

The Church of the River, with its breathtaking location overlooking the Mississippi River, is a popular place for weddings. Weddings are scheduled on a first come, first served basis, so it is important that you make your reservation well in advance of your desired wedding date. **If you have a wedding director and/or florist, please share this information with them so that they will understand our church rental policies.**

Wedding Times, Fees, and Payment:

Weddings are held on Mondays-Saturdays (no weddings on Sundays). Rehearsals are usually held the day before the wedding after 4 p.m., but can be held at another time with the approval of the church office.

The rental fee for a wedding in the Mississippi River Room is \$550, which includes 3 hours for your wedding and two hours for your rehearsal. Additional hours may be rented for \$100 per hour, and our sound system is available for rental for a flat fee of \$75 (includes rehearsal and wedding).

A non-refundable deposit of \$300 is required to reserve Church of the River for your wedding. Please make checks payable to First Unitarian Church and in the memo line write "Wedding" along with the last names of the couple. You may pay in cash or check at the church or mail your checks to our P.O. Box. Your payment and a complete Wedding Rental Contract are required to reserve our spot on our wedding calendar. The balance of your rental fees is due 30 days before your wedding.

PLEASE NOTE: Requests to change your scheduled time must be approved by the church office.

Facilities:

Areas included in a wedding rental are the sanctuary, two dressing rooms and restrooms. The church is handicapped accessible.

You may bring your own sound system, microphone, and musical equipment if you wish. If your wedding is in the evening, you may want to bring extra lighting. (Photographers often bring their own lights.) Our sound system (microphones, speaker, CD player, phone jack) is available for rent for an additional \$75.

There is a small brick courtyard located outside the Mississippi River Room available for photography, if desired. If you need outdoor chairs, you must bring them. Be advised that trains pass by frequently and are quite loud.

Parking is available in our lot (approximately 30 spaces) and in the Channel 3 parking lot (at our request, they leave their gates open for wedding parties).

Please advise your guests that the drive just outside our property is marked as a no-parking zone and their cars could be towed if parked there. The Memphis Police Department often issues parking citations to people parked in that area.

